**APS Code: EEAB** 

AURORA PUBLIC SCHOOLS Adopted May 1992 Revised September 2007 Reviewed March 2015

# SPECIAL EDUCATION STUDENT TRANSPORTATION

Special education students, route planning and stop location will be determined using information provided by the Department of Exceptional Student Services. This information will be in accordance with the student's Individual Education Plan and its specific requirements.

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Transportation will be provided for special education students in accordance with their Individual Education Plans.

Transportation will be arranged by the director of exceptional student services or designee in conjunction with transportation department personnel. After approving a student's program placement, the director of exceptional student services or designee will forward a transportation request to the transportation department. The transportation department will notify the receiving school of the effective starting date. The transportation department will notify the parent of date, time and location of daily pick-up and drop-off. Additionally, the director of exceptional student services or designee will notify the transportation department of any subsequent requests for modification regarding schedules, pick-up or drop-off of special education students. The transportation department will be responsible for notifying exceptional student services whenever change requests are made directly to transportation. These requests will be subject to the approval of exceptional student services prior to being implemented by transportation.

When the director of exceptional student services or designee suspects that unusual precautions may be necessary for the safe transportation of a particular student, the director or designee will notify the transportation department of this possibility prior to staffing the student, or allow additional time for the transportation department to make any necessary adjustments (including possibly a home visit) before transporting the student. Applicable instances include transportation for students with severe physical, health or seizure conditions, severe aggressive behavior and/or cognitive/language deficits so severe that they cannot communicate needs or reasonably be expected to understand or follow group instructions. In addition, paraprofessionals may be provided on buses transporting students from the categories listed above.

When ongoing inappropriate student behaviors threaten the smooth, safe operation of transportation:

- 1. The driver and the student's teacher will work together to resolve the problem;
- 2. If the problem cannot be resolved at level #1, the driver and/or teacher will consult the building principal, the director of exceptional student services or designee and transportation department personnel to resolve the problem;
- 3. In instances in which particular students cannot be safely or efficiently transported by the district, transportation department personnel, in conjunction with exceptional student services personnel, will arrange for appropriate transportation from alternative sources.

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When a special education student receiving curb-to-curb service cannot be left at home because of the absence of the parent/guardian, the student will be transported to a neighbor designated by the parent/guardian. If the neighbor is also absent, the student will be transported to a designated school site and supervised until the parent arrives to pick up the student. If the parent does not pick up the student before 5:00 p.m. the student will be transported by the Aurora Police Department to Adams or Arapahoe County Human Services.

CROSS REF.: EEAC-R, Bus Scheduling and Routing